

## **Lancashire County Council**

### **Children's Services Scrutiny Committee**

**Monday, 13th May, 2019 at 1.00 pm in Committee Room 'D' - The Henry Bolingbroke Room, County Hall, Preston**

#### **Agenda**

##### **Part I (Open to Press and Public)**

<b>No.</b>	<b>Item</b>
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<b>1.</b>	<b>Apologies</b>
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<b>2.</b>	<b>Disclosure of Pecuniary and Non-Pecuniary Interests</b>
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Members are asked to consider any Pecuniary and Non-Pecuniary Interests they may have to disclose to the meeting in relation to matters under consideration on the Agenda.

<b>3.</b>	<b>Minutes from the meeting held on 10 April 2019</b>	(Pages 1 - 4)
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<b>4.</b>	<b>Special Educational Needs and Disabilities (SEND) update</b>	(Pages 5 - 44)
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<b>5.</b>	<b>Children's Services Scrutiny Committee Work Programme 2018/19</b>	(Pages 45 - 54)
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<b>6.</b>	<b>Urgent Business</b>
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An item of urgent business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chair of the meeting is of the opinion that the item should be considered at the meeting as a matter of urgency. Wherever possible, the Chief Executive should be given advance warning of any Member's intention to raise a matter under this heading.

<b>7.</b>	<b>Date of the Next Meeting</b>
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The next meeting of the Children's Services Scrutiny Committee is Wednesday 3 July at 10:30am, Cabinet Room C, County Hall, Preston.

County Hall  
Preston

L Sales  
Director of Corporate Services

## Lancashire County Council

### Children's Services Scrutiny Committee

**Minutes of the Meeting held on Wednesday, 10th April, 2019 at 10.30 am in Committee Room 'B' - The Diamond Jubilee Room, County Hall, Preston**

#### **Present:**

County Councillor Andrea Kay (Chair)

#### **County Councillors**

N Hennessy	A Gardiner
I Brown	J Rear
A Cheetham	D T Smith
B Dawson	M Tomlinson

#### **Co-opted members**

Councillor Stella Brunskill, Children's Partnership Board - Hyndburn, Ribble Valley, Rossendale

County Councillor Bernard Dawson replaced County Councillor Jennifer Mein for this meeting.

#### **1. Apologies**

Apologies were received from County Councillor Joe Cooney, County Councillor Paul V Greenall and Councillor Gail Goodman (Co-optee Non-voting) Children's Partnership Board - Fylde, Wyre and Lancashire North.

#### **2. Disclosure of Pecuniary and Non-Pecuniary Interests**

None were disclosed.

#### **3. Minutes from the meeting held on 27 February 2019**

**Resolved:** That the minutes from the meeting held on the 27 February 2019 be confirmed as an accurate record and signed by the Chair.

#### **4. Lancashire Getting to Good Plan**

The Chair welcomed Sally Allen, Acting Director of Children's Social Care; Victoria Gent, Head of Children's Social Care East; and Victoria Gibson, Lancashire Safeguarding Boards Business Manager, to the meeting.

The report presented provided an update on the Lancashire Getting to Good Plan and the progress made. The plan set out the actions required to address the 11 recommendations of the Ofsted report out the actions required to improve the quality of practice and outcomes for children.

The committee commended the excellent work that was going on from Children's Services and the Corporate Parenting Board but was concerned that case load levels were on the rise.

Concerns were raised around the links with partners through the Children's Partnership Boards and their contact with schools. Members were advised that events had been held in the run up to the Ofsted inspection and Children's Services had been getting partners back to the table.

It was highlighted to the committee that further work was required in terms of Edge of Care Services to prevent children coming into care. However, various services are in place to support this including an Outreach Service working closely with the family and the child in their home. There was also an Adolescent Support Unit and the Family Group Conferencing.

Regarding gender in the workforce, members enquired as to the gender breakdown between men and woman. It was noted that the social care workforce was predominantly female. It was suggested that this could be looked at in greater detail through the Workforce Board.

In terms of Lancashire's Multi-Agency Neglect Strategy, the committee was informed that the strategy was a key area in the Lancashire Getting to Good Plan. The strategy reached its review date during 2018 and significant work had been undertaken to not only review but to rewrite the strategy. This work involved LCC, Police, Health Commissioners, Health Providers and Education and the strategy was endorsed by the Lancashire Safeguarding Children Board in January 2019.

Members were informed that the refreshed strategy showed the commitment and ambition of all partners in Lancashire to maintain their focus to better identify children experiencing neglect.

The refreshed multi-agency strategy was launched on 1 April 2019 to assist all practitioners in tackling neglect. Good practice materials had also been collated from national organisations to support practitioners in identifying and assessing neglect. Lancashire Safeguarding Children's Board (LSCB) multi-agency training had been refreshed in line with the new neglect strategy. Partner agencies would

have their own action plans and the LSCB would monitor these action plans and hold partners to account.

It was noted that the Neglect Strategy was an integral part of the Lancashire Getting to Good plan and a strategic business priority for the LSCB.

Members were advised that schools had a vital role to play in identifying neglect as they had the most contact with the children. Members were advised that Designated Safeguarding Leads in schools undertake regular training. In addition, the LSCB provide a training programme. Further to this, safeguarding networks have been established in schools as a pilot and provided an opportunity to work with schools to support their knowledge and understanding around pathways to services.

The committee requested that consideration needed to be given on how this information on neglect could be promoted to all staff working with children in Lancashire.

**Resolved: That;**

- i. The information provided be noted.
- ii. The progress of the on the six key areas of Lancashire Getting to Good Plan be considered.
- iii. A Bite Size Briefing on the progress of the Lancashire Getting to Good Plan be arranged for all members.
- iv. A Bite Size Briefing on the Neglect Strategy be arranged for all members.
- v. The workforce gender gap through the Workforce Board be explored.
- vi. Consideration be given to how this can be promoted to all staff across all organisations working with children.

**5. Children's Services Scrutiny Committee Work Programme 2018/19**

The work plan for the Children's Services Scrutiny Committee for the 2018/19 municipal year was presented. The topics included were identified at the work planning workshop held on 10 July 2018.

**Resolved:** The report presented be noted.

**6. Urgent Business**

There were no items of Urgent Business.

## **7. Date of the Next Meeting**

The next meeting of the Children's Services Scrutiny Committee will take place on Wednesday 22 May 2019 at 10:30am in Cabinet Room 'C' (The Duke of Lancaster Room) at the County Hall, Preston.

L Sales  
Director of Corporate Services

County Hall  
Preston

**Children's Services Scrutiny Committee**  
Meeting to be held on Monday, 13 May 2019

Electoral Division affected:  
(All Divisions);

## **Special Educational Needs and Disabilities (SEND) update** (Appendices 'A' and 'B' refer)

Contact for further information:  
Dr Sally Richardson, Head of Inclusion  
sally.richardson@lancashire.gov.uk

### **Executive Summary**

This report provides an overview of the progress made in response to the outcomes of the joint local area SEND inspection in Lancashire since the previous updates to this committee in July 2018 and January 2019. It is also intended to provide a brief summary of the preparation for the re-inspection of the local area that is anticipated later this year.

### **Recommendation**

The Children's Services Scrutiny Committee is asked to:

- (i) Consider the SEND Improvement Plan attached, noting that this will continue to drive forward improvement over the next two years;
- (ii) Consider the first assessment of progress on the newly implemented plan.

## **Background and Advice**

### **1. Background**

1.1 The Lancashire local area SEND inspection was carried out by Ofsted and the Care Quality Commission (CQC) in November 2017. The purpose of this inspection was to see how well the local area was fulfilling their responsibilities for children and young people with special educational needs and/or disabilities. The inspectors identified two fundamental failings and twelve areas for development.

1.2 Partners in Lancashire were required to produce a written statement of action, setting out the immediate priorities for action. Progress on the implementation of these actions has been monitored by the Department for Education (DfE) and NHS England. Formal review visits by the DfE and NHS England have now stopped and the written statement of action has been superseded by the SEND

Partnership Improvement Plan for the period April 2019 to December 2020 attached as Appendix 'A'.

1.3 The Lancashire SEND Partnership Board is responsible for ensuring the delivery of the SEND Improvement Plan and for reporting on progress bi-monthly to the Health and Wellbeing Board. The Executive Director for Education and Children's Services and the Clinical Commissioning Group (CCG) Chief Officer are the accountable officers for SEND and Chair and Vice-Chair of the Board respectively.

## **2. Planning for improvement from 2019 to 2020**

2.1 The plan includes a description of the SEND Partnership governance arrangements and a brief summary of progress on the implementation of the written statement of action. It is set out in four priority areas. These are: meeting need; equal partners; accessible services and achieving success. Clear actions and sub-actions and key performance indicators are provided for each priority.

2.2 Each of the priority areas is led by a SEND Partnership Board member, as indicated in the plan, and progress is monitored monthly.

2.3 Work to implement the plan has already been taking place, to ensure continued delivery. The plan includes a progress assessment, using a red, amber, green rating, which has the addition of actions completed or not yet started. This was completed at the end of April 2019.

2.4 Actions that have been carried out since the last report to the Children's Services Scrutiny Committee include:

- the development of local resource maps to signpost specialist support and advice;
- multi-agency workforce development, such as the implementation of training for health provider SEND Champions;
- the creation of a data dashboard to communicate shared performance measures to stakeholders;
- the development of systems to improve the quality of education, health and care plans, that includes feedback to and from partners, service users and auditors;
- the co-production of clear and transparent information about a graduated response to special needs and/or disabilities;
- a review of the approach to and operation of support and alternative provision in both the primary and secondary sectors;
- the creation of a cross-service transitions group to support the development of unified approach to transition;
- work with an external consultant to enhance leadership within the Inclusion Service, to improve service delivery and engagement with children, young people and families.



### **3. Re- Inspection of the local area**

3.1 Preparation for the forthcoming inspection re-visit to the Lancashire local area has also been taking place; the visit will assess the progress made in addressing the areas of significant weakness detailed in the original report.

3.2 The SEND Partnership Board considered the necessary preparation for inspection at their meeting on 1 April 2019; the slides from the meeting are attached at Appendix 'B' for information.

3.3 A summary of progress against the initial Ofsted findings and recommendations has been prepared in draft and will be shared with the Lancashire Health and Wellbeing Board at the next meeting.

#### **Consultations**

N/A

#### **Implications:**

N/A

#### **Local Government (Access to Information) Act 1985 List of Background Papers**

NA



# Appendix A



# Lancashire SEND Partnership Improvement Plan 2019 – 2020

10 April 2019

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## Introduction

The SEND Partnership has embarked upon a major improvement programme for special educational needs and disability services (SEND) in Lancashire.

Following the Ofsted and the Care Quality Commission (CQC) joint inspection of our services for children and young people with SEND, in November 2017 we formed the Lancashire SEND Partnership.

The Partnership brings together representatives from education, health, parents and carers, young people and the local authority; we are committed to working together to give children, young people and their families the support they need.

Since the report was published we have established the SEND Partnership Board, produced an action plan supported by detailed delivery plans, made some significant changes to improve services and recruited new people.

## Governance Structure

The SEND Partnership Board brings together partners to deliver a shared vision and strategy. The Board will monitor the Improvement Plan, which sets out our priorities for action, timelines and leadership responsibilities.

The SEND Partnership Board will establish task groups to deliver these changes, with the involvement of all partners. Board members will act as representative for their sector, sharing their own perspective, whilst engaging and keeping others informed.

The SEND Partnership Board is accountable for the delivery of the vision, strategy and Improvement Plan to the Lancashire Health and Wellbeing Board, Lancashire County Council Cabinet and the Joint Committee of the Clinical Commissioning Groups.



## Areas of Significant Concern

Over the past year the SEND Partnership has been working to address the twelve areas of significant concern that were raised in the inspection and resulted in the requirement to produce a written statement of action.

The twelve areas were:

1. The lack of strategic leadership and vision across the partnership
2. Leaders' inaccurate understanding of the local area
3. Weak joint commissioning arrangements that are not well developed or evaluated
4. The failure to engage effectively with parents and carers
5. The confusing, complicated and arbitrary systems and processes of identification
6. The endemic weakness in the quality of Education Health and Care Plans (EHCP's)
7. The absence of effective diagnostic pathways for Autistic Spectrum Disorders (ASD) across the local area, and no diagnostic pathway in the north of the area
8. No effective strategy to improve the outcomes of children and young people who have SEND and/or disabilities
9. Poor transition arrangements in 0-25 healthcare services
10. The disconcerting number of children and young people who have an EHCP or statement of SEN who are permanently excluded from school
11. The inequalities in provision based on location
12. The lack of accessibility and quality of information on the local offer.

## What we have done so far

Working together in partnership, we have been ensuring the foundations for continuous improvement and ongoing development are in place for the long term. Although there is much more to do, a great deal has been achieved by working together and sharing our different perspectives.

A governance structure is in place across local area, with accountable officers for SEND in the local authority and the Clinical Commissioning Groups (CCG's).

The Partnership has an agreed vision and strategy to drive improvement and is improving its knowledge about SEND across the local area with the production of a Joint Strategic Needs Assessment (JSNA) and data dashboard.

An Executive Director of commissioning for the Integrated Care System (ICS) has been appointed to improve the joint commissioning arrangements, including children's commissioning. The speech, language and occupational therapies are a priority for recommissioning and appointed contractors are required to nominate a SEND champion.

A pan-Lancashire Neurodevelopmental Assessment and Diagnostic high-level pathway has been agreed by the ICS and SEND Partnership Board. A diagnostic ASD pathway has been implemented across Morecambe Bay.

The SEND Partnership has engaged with parent carers as a priority; with representatives' members of the Board and all working groups. A co-production strategy has been developed with parent carers and the Personal Online Evaluation Tool (POET) survey broadened to include those receiving SEND support, so that feedback includes all those with SEND.

A Designated Clinical Officer (DCO) service is in place across the local area to support parent carers and professionals access the health care system. The

Local Offer is currently being redesigned, to provide accessible, high quality information.

The EHCP process has been reviewed and a Quality Framework agreed; an audit programme is in place and auditors are being trained to ensure the quality of plans improves.



To improve the outcomes for children and young people with SEND a programme of action has been agreed with schools and the outcomes for all SEND pupils discussed during termly school advisor visits. Children and young people with an EHCP and at risk of exclusion are being closely monitored and additional support provided.

Conferences for Governors have been held and thirty SEND reviewers trained across the local area. A review of support for children and young people with social emotional and mental health needs in alternative provision is underway.

Whilst doing this work, we have been listening to and considering feedback from families and practitioners to ensure we understand what needs to change in the future.

We are committed to continuing our work together to deliver improvement and ensure that children and young people remain at the heart of service delivery.

To implement this plan we are working through thematic and action leads as detailed in the following table:

## Managing the Improvement Plan – April 2019 onwards

### Thematic Groups

Four thematic groups of work are aligned with the priorities in the SEND strategy and Improvement Plan; their role is to oversee progress on action and ensure interconnectivity across the improvement programme

	<b>1. Meeting Need</b> Sally Richardson Head of Inclusion	<b>2. Equal Partners</b> Sam Jones, Parent, Carer Forum Chair/ Gareth Jenkins SEND Partnership Engagement Lead	<b>3. Accessible Services</b> Hilary Fordham CCG Lead for SEND	<b>4. Achieving Success</b> Steve Belbin Acting Director of Education
<b>Action Leads</b>	<p>a) <b>Workforce development (teaching and learning)</b> Sian Rees, SEND Improvement Partner</p> <p>b) <b>Multi-agency workforce development</b> Diane Booth, SEND Partnership Health Lead/ Rachel Rump, LCC Skills Learning and Development Officer</p> <p>c) <b>Quality of planning, procedures and processes</b> Sally Richardson, Head of Inclusion</p>	<p>d) <b>Data and information</b> Caroline Waddington, Senior Programme Manager NHS/ Clare Platt, Head of Service Health, Equity, Welfare and Partnerships</p> <p>e) <b>Communication and engagement</b> Gareth Jenkins, SEND Partnership Communications and Engagement Lead</p>	<p>f) <b>Service improvement and commissioning</b> Hilary Fordham CCG Lead for SEND/ Dave Carr, Head of Service Policy Information and Commissioning</p> <p>g) <b>Service transition</b> Charlotte Hammond, Head of Service Learning Disabilities, Autism and Mental Health</p>	<p>h) <b>Improving outcomes and support</b> Steve Belbin, Head of Service Education, Quality and Performance</p> <p>i) <b>Preparing for adulthood</b> Ajay Sethi, Head of Service, Learning and Skills</p>
<p>Action leads will involve a broader range of partners as appropriate, enabling detailed discussion and completion of work within agreed timescales</p>				

## Vision and Priorities

Although there is a great deal of work to be done and we know we are not there yet, we have high aspirations and share a commitment to achieve change.

It is our vision to be able to describe our services and our partnership in this way:

- We are passionate about planning for and meeting the needs of children and young people with special educational needs and disabilities;
- We work together, as equal partners, who understand and listen to each other;
- Our highly regarded services are child centred, accessible and responsive;
- Our children and young people are supported to achieve their potential and ambitions, as valued members of the community.

To achieve this vision, we will be continuing our improvement work with a focus on four priority areas:

- Priority 1:** Plan for and meet the needs of children and young people
- Priority 2:** Become equal partners who understand and listen to each other
- Priority 3:** Develop services that are child centred, accessible and responsive
- Priority 4:** Ensure children and young people achieve their potential and ambitions

## Implementing the Improvement Plan

This Plan focuses on the key priorities identified as part of the inspection process and through our ongoing partnership work.

To secure improvement and deliver consistently good services for children and young people with SEND and their families, the Plan sets out the actions, expected outcomes, improvement measures, responsible person, targets and due dates.

The actions set out in this plan will help to deliver the partnership vision and strategy.

## Key Performance Indicators

Measures of our performance have been agreed for each priority to assess the impact of activity and continue to drive improvement.

These are included following each priority action plan.

Each outcome will be assessed as part of our monitoring arrangements, using the descriptions below:

Rating	Status
GREY (n/s)	Action yet to commence (not started)
RED (R)	Action delayed and at risk
AMBER (A)	Action underway
GREEN (G)	Action will achieve completion deadline
BLUE (C)	Action completed and signed off (Complete)

## Evaluation

We will evaluate our work, using internal and external quality assurance processes such as surveys, audits and reviews, to assess the impact we are making. We will build a partnership evaluation process into the work programme of the Board to ensure the Improvement Plan is being implemented and the outcomes are being achieved.

## Action Plan

### Priority 1: Plan for and meet the needs of children and young people

	Action	Due	Lead	
<b>1.1</b>	<b>Implement the SEND Review process to support the inclusion of children and young people</b>		<b>SEND Improvement Partner</b>	
1.1.1	Develop the SEND Review offer for all education settings in partnership with LSSHTA	March 2019	SEND Improvement Partner	<b>C</b>
1.1.2	Create local resource 'maps' with partners to include signposting for support, advice and practical materials	May 2019	Head of Specialist Teaching Service	<b>G</b>
<b>1.2</b>	<b>Consider how we can use our collective resources more creatively</b>		<b>SEND Partnership Board</b>	
1.2.1	Increase the education skills base of LA SEND Service Integrated Assessment Teams	September 2019	Head of Inclusion	<b>A</b>
1.2.2	Determine how specialist teachers are deployed to support schools with children who may have more complex needs	September 2020	Head of Inclusion	<b>n/s</b>
<b>1.3</b>	<b>Develop the SEND workforce programme</b>		<b>SEND Partnership Health Lead/ LCC Skills Learning and Development Officer</b>	
1.3.1	Implement training for health provider SEND Champions	April 2019	SEND Partnership Health Lead	<b>G</b>
1.3.2	Develop a strategic, universal and targeted workforce offer for education settings with education partners	June 2019	SEND Improvement Partner	<b>A</b>
1.3.3	Develop a SEND multi-agency workforce strategy, in the context of national standards, to include core and targeted learning opportunities	December 2019	Task and Finish Group	<b>A</b>

1.3.4	Increase the number of education and health staff who have received youth mental health first aid (YMHFA) training	April 2020	SEND Partnership Health Lead	<b>A</b>
<b>1.4</b>	<b>Review and share policies and procedures</b>		<b>Head of Inclusion</b>	
1.4.1	Co-produce information about a graduated response to SEND support, identifying needs and requesting an assessment to ensure this is clear and transparent.	April 2019	Head of Inclusion	<b>G</b>
1.4.2	Co-produce information about the assessment and planning process for SEND support	July 2019	Head of Inclusion	<b>A</b>
1.4.3	Develop a shared understanding and consistency about categorisation of need across all partners	July 2019	Principal Educational Psychologist/ SEND Partnership Health Lead	<b>G</b>
1.4.4	Review the Short Breaks Strategy and commissioning arrangements with parent, carers to improve access and consistency	August 2019	Head of Inclusion	n/s
1.4.5	Review the Personal Budget policy, analyse take-up and determine future approach in partnership with parent carers	September 2019	LA Inclusion Service Manager	n/s
1.4.6	Develop a transparent, accessible framework for assessment and/or support from the Children with Disabilities social work team	January 2020	Head of Inclusion	n/s
<b>1.5</b>	<b>Put in place a multi-agency audit process, to improve the quality of Education Health and Care plans</b>		<b>Head of Inclusion</b>	
1.5.1	Implement a multi-agency audit process, including training for auditors, commencing with a pilot phase	March 2019	LA Inclusion Service Manager	<b>G</b>
1.5.2	Undertake and utilise findings from regular case audits on the quality of plans to identify themes, inform training and drive activity at a local level (CSC IP 3.4.6)	September 2019	LA Inclusion Service Manager	n/s
1.5.3	Utilise service wide findings from case audits on the quality of plans to inform activity and secure a consistent countywide approach (Children's Services Improvement Plan (CSC IP 3.4.7)	June 2020	Head of Inclusion	n/s
<b>1.6</b>	<b>Expect all partners to contribute to the consideration and analysis of individual children's needs</b>		<b>Head of Inclusion</b>	
1.6.1	Implement the EHC Plan quality standards and audit framework (CSC IP 5.2.4)	January 2019	Head of Inclusion	<b>C</b>
1.6.2	Train and support all EHCP auditors to ensure consistency of approach (CSC IP 5.2.5)	March 2019	SEND Auditor/ Audit Team Manager	<b>G</b>

1.6.3	Audit a range of EHC plans including at transition to secondary school, Year 9 and post 16 (CSC IP 5.2.6)	June 2019	SEND Auditor	<b>A</b>
1.6.4	Individual services and providers to secure improvement in the advice given for EHC Plans	September 2019	DCOs/ Director of Children's Social Care/ Education Board representatives	<b>A</b>
1.6.5	Ensure children, young people and parent carers views are considered and reflected in EHC Plans	September 2019	SEND Auditor/LA Inclusion Service Managers	<b>n/s</b>
1.6.6	Audit a sample of new EHC Plans issued from January 2019 within the first year (CSC IP 5.2.7)	January 2020	SEND Auditor	<b>A</b>
1.6.7	Consider in partnership a process for quality assuring SEN support plans	June 2020	SEND Auditor	<b>n/s</b>
<b>1.7</b>	<b>Improve our processes so that we reduce bureaucracy</b>		<b>Head of Inclusion</b>	
1.7.1	Ensure that CLA and care leavers with SEND have their healthcare needs identified, assessed and met, and that there is oversight across the local area. (CSC IP 4.7.10)	March 2019	Director of Children's Social Care	<b>C</b>
1.7.2	Implement the electronic case management system to manage the EHCP process efficiently and improve communication with parent carers and professionals	June 2019	LA Systems Lead/ LA Inclusion Service Manager	<b>R</b>
1.7.3	Review best practice to inform an integrated statutory assessment and decision-making process, which is clear and transparent.	July 2019	Head of Inclusion	<b>n/s</b>

## Priority 1: Key Performance Indicators

Ref	Measure	Responsible Officer	Frequency	Latest Performance 17/18	Target 18/19	Target 19/20	17/18 Stat Neighbours Average	17/18 National Average
1a	Practitioners rate the level of help and support children and young people with SEND receive to meet their needs (via the POET Survey)	SEND Partnership Communication and Engagement Lead	Annual	Good 27%	Good 40%	Good 50%	Not available	Not available
1b (i)	Social Care contributions to EHC Plans are completed and timely	Director of Children's Social Care	Monthly	N/A	Baseline March 2019	tbc based on March 19 performance	Not available	Not available
1b (ii)	Health contributions to EHC Plans are timely	Responsible Officer for Health	Monthly	N/A	Baseline January 2019	tbc based on Jan 19 performance	Not available	Not available
1c	Percentage of EHCP's completed within 20 weeks	Head of Inclusion	Bi-monthly	84.7%	90%	90%	Available May 19	67%
1d	Annual EHCP Reviews completed within timescales	Head of Inclusion	Bi-monthly	N/A	Baseline from July 2019	tbc based on 18/19 performance	Not available	Not available
1e	Number of EHCP audits assessed as Outstanding or Good	Head of Inclusion	Bi-monthly	N/A	Baseline from May 2019	tbc based on May19 performance	Not available	Not available



1f	Percentage of CYP with EHCP educated in mainstream school	Head of Inclusion	Annual	40	40	42	55	50.9
1g	Increase the number of staff attending youth mental health first aid training (Lancashire and South Cumbria)	Midlands and Lancashire Commissioning Support Unit	6 monthly	183	174	250	Not available	Not available

## Priority 2: Become equal partners who understand and listen to each other

	Action	Due	Lead	
<b>2.1</b>	<b>Share our data to help us all make more informed decisions</b>		<b>Head of Inclusion/ MLCSU representative</b>	
2.1.1	Report JSNA outcomes to the SEND Partnership Board to inform future service requirements and workforce development needs	January 2019	Principal Educational Psychologist	<b>C</b>
2.1.2	Complete and publish a Joint Strategic Needs Analysis (JSNA) to support understanding of health, social care and education need across the local area (CSC IP 5.1.5)	March 2019	Principal Educational Psychologist	<b>A</b>
2.1.3	Keep the JSNA updated to ensure data remains relevant and useful	Quarterly	Inclusion Service Data Lead / Health Data Lead	<b>n/s</b>
2.1.4	Develop a data dashboard communicating shared performance measures to inform CYP, parent carers and stakeholders of progress (CSC IP 5.1.6)	April 2019	Inclusion Service Data Lead/ Health Date Lead	<b>G</b>
<b>2.2</b>	<b>Collate and analyse feedback from children, young people, parent carers and practitioners to inform improvement</b>		<b>Communication and Engagement Lead</b>	
2.2.1	Report POET outcomes to the SEND Partnership Board to inform service improvement and development	April 2019	Communication and Engagement Lead	<b>C</b>
2.2.2	Research the approach and models used in other areas to capture feedback from parents, carers, children and young people	June 2019	Communication and Engagement Lead	<b>A</b>
<b>2.3</b>	<b>Include all partners in our improvement and development work</b>		<b>SEND Improvement Partner/ SEND Partnership Health Lead</b>	
2.3.1	Implement the partnership co-production strategy – Working Together – in individual services and provisions	January 2019-ongoing	SEND Partnership Board	<b>A</b>
2.3.2	Review current working group structure to ensure this supports the delivery of the Improvement Plan from March 2019 onwards	February 2019	SEND Improvement Partner	<b>C</b>

2.3.3	Expand the membership of the Parent Carer Forum to ensure it is more representative of parent carers across the county, reflecting geography, age range and need	December 2019	Lancashire Parent, Carer Forum Chair	<b>A</b>
<b>2.4</b>	<b>Put in place SEND Local Area Partnerships to improve communication and share information</b>		<b>SEND Partnership Health Lead</b>	
2.4.1	Establish Local Area Partnerships, with named representatives from statutory services	January 2019	SEND Partnership Health Lead	<b>C</b>
<b>2.5</b>	<b>Continue to develop the 'Local Offer' so that it is user friendly and locally specific</b>		<b>Communication and Engagement Lead</b>	
2.5.1	Work with stakeholders to determine the look and style of the new website. Determine project scope, deliverables and next steps with providers	January 2019	Communication and Engagement Lead	<b>C</b>
2.5.2	Undertake build phase and test site with parent carers, young people and practitioners to create a working version	April 2019	Local Offer Commissioned Service	<b>A</b>
2.5.3	Launch new Local Offer and promote engagement with stakeholders	June 2019	Communications and Engagement Lead	<b>A</b>
2.5.4	Establish programme of ongoing content review and evaluation	September 2019	Communications and Engagement Lead	<b>n/s</b>
2.5.5	Report engagement and feedback to the SEND Partnership Board	September 2019	Communications and Engagement Lead	<b>n/s</b>
<b>2.6</b>	<b>Work with POWAR, school and college councils to involve more children and young people in the development of services</b>		<b>Head of Inclusion</b>	
2.6.1	Review current specification and provider arrangements, to secure involvement from a broader range of young people with SEND across all partner organisations	December 2019	LA Participation Lead/LA Inclusion Service Manager	<b>A</b>
2.6.2	Ensure young people with SEND are represented on the wide range of participation groups for children and young people including those with SEN support	December 2019	LA Participation Lead/SEND Partnership Health Lead	<b>A</b>
<b>2.7</b>	<b>Share the effective practice that is taking place more widely</b>		<b>Head of Inclusion</b>	
2.7.1	Share good practice about identifying and meeting needs through a regular feature in the SEND Partnership Newsletter, to include case studies from school SENCO's	April 2019	SEND Communications and Engagement Lead	<b>A</b>
2.7.2	Deliver event with Further Education providers to share good practice, including effective transition and pathways for young people with SEND	May 2019	The Lancashire Colleges SEND Partnership	<b>A</b>

2.7.3	Establish a Lancashire pledge for 'Inclusive Practice of SEND' in partnership with parents, carers	July 2019	LA SEND Advisor	<b>A</b>
2.7.4	Host multi-agency SEND event to share good practice and lessons learned through the process of improvement	June 2020	Chair Parent Carer Forum supported by SEND Partnership	<b>n/s</b>

## Priority 2: Key Performance Indicators

Ref	Measure	Responsible Officer	Frequency	Latest Performance 17/18	Target 18/19	Target 19/20	17/18 Stat Neighbours Average	17/18 National Average
2a (i)	Users rate the quality of the Local Offer	SEND Partnership Communication and Engagement Lead	Quarterly	N/A	Baseline 2019	increase in "good" rating	Not available	Not available
2a (ii)	Users rate the content of the Local Offer	SEND Partnership Communications Lead	Quarterly	N/A	Baseline 2019	increase in "good" rating	Not available	Not available
2b (i)	Inclusion Service feedback number of complaints	Head of Inclusion	Annual	188	179	170	Not available	Not available
2b (ii)	Inclusion Service feedback number of compliments	Head of Inclusion	Annual	114	108	102	Not available	Not available
2c (i)	DCO service number of issues raised	Midlands and Lancashire Commissioning Support Unit	Quarterly	N/A	Baseline 2019	No target	Not available	Not available
2c (ii)	DCO service number of issues resolved	Midlands and Lancashire Commissioning Support Unit	Quarterly	N/A	Baseline 2019	Increase in issues resolved tba	Not available	Not available
2d	Number of mediation cases that were followed by appeals to tribunal	Head of Inclusion	Annual	4	4	4	Not available	Not available

### Priority 3: Develop services that are child centred, accessible and responsive

	Action	Due	Lead	
<b>3.1</b>	<b>Target the support available from specialist services more effectively</b>		<b>Responsible Officer for Health/ Head of Service Policy Information and Commissioning</b>	
3.1.1	Work with health providers, schools, colleges and commissioners to implement the recommendations following the review of the Specialist Nursing Service	March 2020	Senior Commissioning Manger F&WCCG / Head of Service Policy Information and Commissioning	<b>A</b>
3.1.2	Develop and improve relationships with tertiary health centres to ensure information is readily available for parents, local providers, education and social care as necessary	March 2020	SEND Partnership Health Lead	<b>A</b>
3.1.3	As part of broader work taking place about funding arrangements for individual packages of care (CHC Review for children and wider IPA review), ensure the process of allocating resources for those with complex needs, including those with SEND, is consistent in approach and methodology, to include short-term agreements and also review of the use of Personal Health Budgets	April 2020	SEND Partnership Health Lead / Head of Service Policy Information and Commissioning	<b>A</b>
3.1.4	Review and refresh the commissioning framework for independent non-maintained provision	September 2020	Head of Service Policy Information and Commissioning	n/s
<b>3.2</b>	<b>Be creative in providing easier and earlier access to specialist services</b>	April 2020	<b>Head of Inclusion CCG Lead for Health</b>	
3.2.1	Increase access to advice and support from SEND Services, including for SENCO's, for example through webinars, YouTube videos and 'drop in' sessions	June 2019	LA Inclusion Service Manager	<b>A</b>
<b>3.3</b>	<b>Ensure all service leads, including SENDO's and DCO's, are well known and active in the local area</b>		<b>LA Inclusion Service Manager / SEND Partnership Health Lead</b>	
3.3.1	Develop and implement consistent local arrangements to ensure parent carers and professionals have regular access to DCO's	March 2019	SEND Partnership Health lead	<b>C</b>

3.3.2	Develop and implement consistent local arrangements to ensure parent carers and professionals have regular access to SENDO's	June 2019	LA Inclusion Service Manager	A
3.3.3	Develop and implement consistent local arrangements to ensure parent carers and professionals have regular access to a range of other professionals	September 2019	Local Area Partnerships	A
<b>3.4</b>	<b>Implement the neurodevelopmental diagnostic pathway</b>		<b>Responsible Officer for Health</b>	
3.4.1	Implement neurodevelopmental diagnostic pathway across ICS to include NICE compliant diagnostic pathway for ASD and links to Thrive CAMHS re-design model.	July 2020	Chief Operating Officer MBCCG/ Lead Consultant Paediatrician	A
<b>3.5</b>	<b>Continue to review service provision so that it is more consistent</b>		<b>Director of Public Health</b>	
3.5.1	Review the current provision and develop a multi-agency school readiness pathway, including the pathway between health visiting and Early Years settings.	September 2019	Head of Service Health Equity, Welfare & Partnerships	n/s
3.5.2	Develop a health promotion campaign aimed at parents and carers to address school readiness.	September 2019	Head of Service Health Equity, Welfare & Partnerships	n/s
<b>3.6</b>	<b>Re-commission Speech and Language and Occupational Therapy Services</b>		<b>Head of Service Policy Information and Commissioning</b>	
3.6.1	Submit refreshed joint <b>Speech and Language Service</b> specification to the December Children and Maternity Commissioners Network for final comments / agreement from CCGs	January 2019	Policy Information and Commissioning Lead	C
3.6.2	Discuss new service specification for <b>Speech and Language Services</b> with key providers	January 2019	Policy Information and Commissioning Lead	C
3.6.3	Agree contracting arrangements for <b>Speech and Language Services</b> with CCGs /Providers	March 2019	Policy Information and Commissioning Lead	G
3.6.4	Agree associate contracts, including the refreshed <b>Speech and Language Service</b> specification, through CCG/LA Governing Body/decision making arrangements	April 2019	Policy Information and Commissioning Lead	A
3.6.5	Review / refresh LCC <b>Occupational Therapy Service Specification</b> and associated pathways	April 2019	Policy Information and Commissioning Lead	A

3.6.6	Agree contracting arrangements for <b>Occupational Therapy Services</b> with CCGs /Providers	July 2019	Policy Information and Commissioning Lead	
3.6.7	Agree contract variations to reflect new service specification	October 2019	Policy Information and Commissioning Lead	n/s
<b>3.7</b>	<b>Develop a commissioning plan which is informed by the JSNA</b>		<b>Head of Service Policy Information and Commissioning</b>	
3.7.1	Provide a link between the SEND Partnership Board and the Lancashire and South Cumbria Children and Young People's Emotional Wellbeing and Mental Health Transformation Board, ensuring the SEND Partnership Board is sighted on key issues/risks in delivering the Transformation Plan 2015 – 2020	Ongoing	Head of Service Policy Information and Commissioning	<b>G</b>
3.7.2	Assess the outcomes from the JSNA to determine which vulnerable groups require improved service delivery and agree action plan	September 2019	Head of Service Policy Information and Commissioning	<b>A</b>
3.7.3	For those services to be commissioned at an ICS level agree joint commissioning function	December 2019	Responsible Officer for Health/ Head of Service Policy Information and Commissioning	<b>A</b>
3.7.4	Develop evaluation and monitoring system for jointly commissioned services at ICS level	April 2020	Responsible Officer for Health/ Head of Service Policy Information and Commissioning	n/s
3.7.5	Use the JSNA to ensure the commissioning arrangements are strengthened to deliver improved outcomes across the local area	September 2020	Head of Service Policy Information and Commissioning	n/s
<b>3.8</b>	<b>Consider the role of advocates for children and young people with SEND as they become young adults</b>		<b>Head of Service Policy Information and Commissioning</b>	
3.8.1	Review arrangements for independent advocacy for young people undergoing transition assessments (section 67 care act)	July 2019	Head of Service Policy Information and Commissioning	n/s



<b>3.9</b>	<b>Develop arrangements to improve transition across our provision and services</b>			
3.9.1	Establish, through the SEND Partnership Board, a cross-service transitions group to ensure an overall approach to transition is developed	April 2019	Head of Service, Learning Disabilities, Autism and Mental Health	<b>G</b>
3.9.2	Develop a strategy for transition from children's services into adult services, including 0-25 healthcare services	August 2019	SEND Partnership Health Lead	<b>A</b>
3.9.3	Agree priorities and action plan to improve transition in each priority sector	December 2019	SEND Partnership Health Lead	<b>n/s</b>

### Priority 3: Key Performance Indicators

Ref	Measure	Responsible Officer	Frequency	Latest Performance 17/18	Target 18/19	Target 19/20	17/18 Stat Neighbours Average	17/18 National Average
3a	Parent, carers rate the level of help and support their child has received (via the POET Survey)	SEND Partnership Communication and Engagement Lead	Annual	Very Good/ Good 67%	Very Good/ Good 70%	Very Good/ Good 75%	Not available	60%
3b	Improvement in health outcome measures for Speech and Language services	Midlands and Lancashire Commissioning Support Unit	6 monthly	Not available	Not available	Target to be confirmed (data available 2020 onwards)	Not available	Not available
3c	Average time in weeks from referral to clinical triage/ intake assessment North Lancashire ASD diagnostic pathway	Midlands and Lancashire Commissioning Support Unit	6 monthly	Not available	Not available	Target to be confirmed (data available June 2019)	Not available	Not available
3d	Reduce time from referral to decision for continuing health care funding (non-emergency)	Senior Manager, Children and Maternity System MBCCG	6 monthly	Not available	Not available	Target to be confirmed (data available June 2019)	Not available	Not available

3e	Increase the number of CYP with an EHCP who have a personal health budget	SEND Partnership Health Lead	6 monthly	Not available	Not available	Targets to be establish post review (June 2019)	Not available	Not available
3f	Number of drop in clinics available for health services	SEND Partnership Health Lead	6 monthly	2	3	4	Not available	Not available

## Priority 4: Ensure children and young people achieve their potential, ambitions and aspirations

	Action	Due	Lead	
<b>4.1</b>	<b>Ensure children and young people achieve in their education at least as well as in other parts of the country</b>		<b>Director of Education, Quality and Performance</b>	
4.1.1	Implement a co-produced strategy and action plan to improve education outcomes for children and young people with SEND (CSC IP 1.1.2)	June 2019	Director of Education, Quality and Performance	<b>A</b>
4.1.2	Analyse the outcomes for children and young people with SEND and agree targets for improvement (CSC IP 4.6.9)	October 2019	Director of Education, Quality and Performance	n/s
4.1.3	Implement a programme of action to achieve the agreed targets for improvement (CSC IP 4.6.10)	November 2019	Director of Education, Quality and Performance	n/s
<b>4.2</b>	<b>Implement a partnership model with schools for Alternative Provision</b>		<b>Director of Education, Quality and Performance</b>	
4.2.1	Review the current approach and operation of alternative provision and support in both primary and secondary sectors	March 2019	Director of Education, Quality and Performance/SEND Improvement Partner	<b>C</b>
4.2.2	Develop and implement primary inclusion hubs across all districts in partnership with primary school partners	April 2019	Head of Service Education Quality and Performance	<b>A</b>
4.2.3	Work with secondary school partners to implement the recommended outcomes following the secondary focused Social Emotional Mental Health/Alternative Learning Provision review	September 2019	Director of Education, Quality and Performance	<b>A</b>
4.2.4	Review approach and operation of alternative provision with all providers, continuing to roll out across local area	September 2020	Director of Education, Quality and Performance	n/s
<b>4.3</b>	<b>Consider a coherent model to deliver support</b>		<b>Head of Inclusion</b>	
4.3.1	Review the current approach to and offers of SEND support in partnership with education leaders	June 2019	SEND Improvement Partner	n/s
4.3.2	Develop a consistent model of support, in partnership with education leaders, from special schools and other providers	September 2019	Head of Inclusion	n/s

4.3.3	Agree implementation plan to roll out model/approach	December 2019	Head of Inclusion	n/s
4.3.4	Review model/approach with education providers and service users	December 2020	Head of Inclusion	n/s
<b>4.4</b>	<b>Develop 16-19 provision which supports increased choice and independence to prepare young people for adulthood</b>		<b>Head of Service Learning and Skills/ Head of Inclusion</b>	
4.4.1	Implement a strategy to develop a more sustainable model of independent living for young people	Jan 2019	Head of Service Learning Disabilities, Autism and Mental Health	<b>C</b>
4.4.2	Share destinations data with secondary education providers to agree priorities for action which will increase the number of young people with SEND in education, employment and training	April 2019	Head of Service Learning and Skills	<b>A</b>
4.4.3	Work with providers to ensure that young people with SEND have the Careers Education Information Advice Guidance they need in key stage 5 to prepare them for adulthood and increase the proportion securing a positive destination	April 2019	Head of Service Learning and Skills	<b>A</b>
4.4.4	Develop a Suitability and Sufficiency Strategy and action plan to guide the development of local specialist and supported provision	June 2019	Head of Inclusion	<b>A</b>
4.4.5	Work with providers to develop a range of 16-19 options which meet increasing need, whilst providing greater choice and independence	March 2020	Head of Service Learning and Skills/ Head of Inclusion	n/s
4.4.6	Work with providers as part of the annual review process to ensure that young people with an EHCP have the Careers Education Information Advice Guidance they need to support their transition to adulthood and increase the proportion securing a positive destination	April 2020	Head of Inclusion	n/s
4.4.7	Expand the programme of supported internships (Project Search) for young people with SEND across the partnership	April 2020	LA Inclusion Service Manager / SEND Partnership Health Lead	n/s
4.4.8	Work with providers to review and develop new proposals for supported employment and social enterprise, to increase number of young people in paid employment	June 2020	Head of Service Learning Disabilities, Autism and Mental Health	<b>A</b>

## Priority 4: Key Performance Indicators

Ref	Measure	Responsible Officer	Frequency	Latest Performance 17/18		Target 18/19		Target 19/20		17/18 Stat Neighbour Average		17/18 National Average	
4a	Children and young people rate the support they've received to develop independence and the skills to be ready for the next steps (via POET Survey)	SEND Partnership Communication and Engagement Lead	Annual	Good 67%		Good 70%		Good 75%		Not available		51%	
4b (i)	Attainment for children and young people with SEND (FSP)	Head of Education, Quality and Performance	Annual	2.5 SEN (E)	22.1 SEN (K)	2.9 SEN (E)	24 SEN (K)	3.3 SEN (E)	25 SEN (K)	3.2 SEN (E)	24 SEN (K)	4.9 SEN (E)	27.7 SEN (K)
4b (ii)	Attainment for children and young people with SEND (KS1)	Head of Education, Quality and Performance	Annual	SEN (E)	SEN (K)	SEN (E)	SEN (K)	SEN (E)	SEN (K)	SEN (E)	SEN (K)	SEN (E)	SEN (K)
			R	7	27	9	29	11	33	10	31	13	33
			W	5	18	7	20	9	22	7	22	9	25
			M	8	29	10	31	11	33	11	34	13	26
4b (iii)	Attainment for children and young people with SEND (KS2)	Head of Education, Quality and Performance	Annual	10 SEN (E)	21 SEN (K)	12 SEN (E)	23 SEN (K)	14 SEN (E)	26 SEN (K)	8 SEN (E)	24 SEN (K)	9 SEN (E)	24 SEN (K)
4b (iv)	Progress for children and young people with SEND (KS2)	Head of Education, Quality and Performance	Annual	SEN (E)	SEN (K)	SEN (E)	SEN (K)	SEN (E)	SEN (K)	SEN (E)	SEN (K)	SEN (E)	SEN (K)
			R	-3.7	-0.8	-3.5	-0.7	-3.4	-0.5	-4.0	-0.9	-3.8	-1.0
			W	-4.4	-1.7	-4.3	-1.6	-4.1	-1.5	-4.6	-2.0	-4.1	-1.8
			M	-4.5	-0.7	-4.4	-0.6	-4.3	-0.5	-4.2		-4.2	-1.0

4b (v)	Attainment for children and young people with SEND (KS4)	Head of Education, Quality and Performance	Annual	12.9 SEN (E)	31.8 SEN (K)	13.5 SEN (E)	32.3 SEN (K)	14.1 SEN (E)	33.8 SEN (K)	12.7 SEN (E)	31.8 SEN (K)	13.5 SEN (E)	32.2 SEN (K)
4b (vi)	Progress for children and young people with SEND (KS4)	Head of Education, Quality and Performance	Annual	-1.3 SEN (E)	-0.5 SEN (K)	-1.1 SEN (E)	-0.3 SEN (K)	-0.5 SEN (E)	-0.1 SEN (K)	-1.1 SEN (E)	-0.5 SEN (K)	-1.1 SEN (E)	-0.4 SEN (K)
4c	Combined NEET and Not Known percentage of 16 and 17yr olds with SEND	Head of Learning and Skills	Annual	13.7%, December 2017 – February 2018 average		14.7% December 2018 – February 2019 average		13.5% December 2019 – February 2020 average		Not available		Not available  Lancashire Overall Combined NEET and Not Known is 8.3%	
4d	16 and 17yr olds with SEND participating in education and training	Head of Learning and Skills	Annual	77.9% as at March 2018		80.0% as at March 2019		81.5% as at March 2020		Not available		81.4% as at March 2018	
4e	Key stage 5 destination measures by SEN (state funded mainstream schools) – any sustained education or employment destination	Head of Learning and Skills	Annual	81%, 2016/17 destination of 2015/16 cohort		82%, 2017/18 destination of 2016/17 cohort		83%, 2018/19 destination of 2017/18 cohort		Not available		86%	
4f	Key stage 5 destination measures by LLDD (state funded colleges) – any sustained education or employment destination	Head of Learning and Skills	Annual	84%, 2016/17 destination of 2015/16 cohort		85%, 2017/18 destination of 2016/17 cohort		86%, 2018/19 destination of 2017/18 cohort		Not available		85%	

4g (i)	Number of SEND young people with EHCPs receiving a permanent exclusion	Head of Education, Quality and Performance	Annual	27	5	2	Not available	Not available
4g (ii)	Number of permanent exclusions from special schools	Head of Education, Quality and Performance	Annual	2	0	0	Available June 2019	Available June 2019
4h	Percentage of persistent school absentees with EHCP's	Head of Education, Quality and Performance	Annual	5.8%	5.8	5.8	6.2%	6.6%

**Key:** FSP- Foundation Stage Profile, SEN (E) – Children and young people with EHCPs, SEN (K) – Children and young people with SEN support  
R- Reading, W- Writing, M- Maths





# Inspection Readiness

Sian Rees

SEND Improvement Partner

# The Framework

- Inspection of local areas by Ofsted and CQC on the effectiveness of fulfilling duties for SEND
- Designed to hold areas to account and assist improvement in services and outcomes
- Assessment of how well the area is working together to:
  - identify and meet the needs of children and young people
  - secure positive outcomes for children and young people
  - deliver the SEND reforms

# Re-visits

- Purpose is to determine if the local area has made sufficient progress
- Focus is the areas of significant weakness - 12 areas in the Lancashire WSoA
- Expected within 18 months of the 25/04/2018 approval of the WSoA - 25/10/2019
- 10 working days notice - between 2-4 days on site
- Will include engagement with parents, children and young people

# Preparation

- Shared view of our current position and priorities
- Evidence of action and **impact** in relation to the 12 areas of weakness
- Other relevant data about our performance as set out in the framework
- Arrangements for managing inspection:

# Next Steps

- Prepare briefing note for partners on process and expectations
- Produce descriptor of progress, current position and priorities
- Align and update evidence
- Nominate representatives to support inspection process



## **Children's Services Scrutiny Committee**

Meeting to be held on Monday, 13 May 2019

Electoral Division affected:  
(All Divisions);

## **Children's Services Scrutiny Committee Work Programme 2018/19**

(Appendix 'A' refers)

Contact for further information:

Samantha Parker, Tel: 01772538221, Senior Democratic Services Officer,

sam.parker@lancashire.gov.uk

### **Executive Summary**

The work programme for the Children's Services Scrutiny Committee is attached at Appendix 'A'.

The topics included were identified at the work planning workshop held on 10 July 2018.

### **Recommendation**

The Children's Services Scrutiny Committee is asked to:

- i. Consider the report and work programme;
- ii. Note that the work programme planning meeting will take place in June to discuss and identify topics to be included in the work programme for 2019/20 municipal year.

### **Background and Advice**

A statement of the work to be undertaken and considered by the Children's Services Scrutiny Committee for the 2018/19 municipal year is set out at Appendix 'A'.

The work programme will be presented to each meeting for consideration and includes topics to be discussed at committee meetings, events, task groups, rapporteur work, briefing notes and training for members.

Members are requested to note that the work programme planning meeting has been set to take place on Tuesday 18 June along with members from the Education Scrutiny Committee to discuss and identify topics to be included in the work programme for 2019/20. Any topics that have not yet been considered from this year's work programme will be included as part of these discussions.

## **Consultations**

NA

## **Implications:**

This item has the following implications, as indicated:

## **Risk management**

This report has no significant risk implications.

## **Local Government (Access to Information) Act 1985 List of Background Papers**

Paper	Date	Contact/Tel
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NA

Reason for inclusion in Part II, if appropriate

NA



## Children's Services Scrutiny Committee Work Programme 2018/19

The Children's Services Scrutiny Committee Work Programme details the planned activity to be undertaken over the forthcoming municipal year through scheduled Committee meetings, task group, events and through use of the 'rapporteur' model.

The items on the work programme are determined by the Committee following the work programming session at the start of the municipal year in line with the Overview and Scrutiny Committees terms of reference detailed in the County Councils Constitution. This includes provision for the rights of County Councillors to ask for any matter to be considered by the Committee or to call-in decisions.

Coordination of the work programme activity is undertaken by the Chair and Deputy Chair of all of the Scrutiny Committees to avoid potential duplication.

In addition to the terms of reference outlined in the [Constitution](#) (Part 2 Article 5) for all Overview and Scrutiny Committees, the Children's Services Scrutiny Committee will:

- Scrutinise matters relating to services for Children and Young People delivered by the authority and other relevant partners
- Review and scrutinise any matter relating to the planning, provision and operation of the health service in the area and make reports and recommendations to NHS bodies as appropriate
- Invite interested parties when reviewing any matter relating to the planning, provision and operation of the health service in the area, to comment on the matter and take account of relevant information available, particularly that provided by the Local Healthwatch
- Review and scrutinise any local services planned or provided by other agencies which contribute towards the health improvement and the reduction of health inequalities in Lancashire and to make recommendations to those agencies, as appropriate
- Take steps to reach agreement with NHS body, in the case of contested NHS proposals for substantial service changes
- Refer a matter to the relevant Secretary of State in the case of contested NHS proposals for substantial service changes where agreement cannot be reached with the NHS
- Refer to the relevant Secretary of State any NHS proposal which the Committee feels has been the subject of inadequate consultation

- Scrutinise the social care services provided or commissioned by NHS bodies exercising local authority functions under Section 31 of the Health Act 1999
- Draw up a forward programme of health scrutiny in consultation with other local authorities, NHS partners, the Local Healthwatch and other key stakeholders
- Acknowledge within 20 working days to referrals on relevant matters from the Local Healthwatch or Local Healthwatch contractor, and to keep the referrer informed of any action taken in relation to the matter
- Require the Chief Executives of local NHS bodies to attend before the Committee to answer questions, and to invite the chairs and non-executive directors of local NHS bodies to appear before the Committee to give evidence
- Invite any officer of any NHS body to attend before the Committee to answer questions or give evidence

The Work Programme will be submitted to and agreed by the Scrutiny Committees at each meeting and will be published with each agenda.

The dates are indicative of when the Children's Services Scrutiny Committee will review the item, however they may need to be rescheduled and new items added as required.

Topic	Scrutiny Purpose (objectives, initial outcomes)	Scrutiny Method	Lead Officers/ Organisation	Proposed Date(s)	Recommendations	Progress
<b>Meeting</b>						
SEND – Lancashire Parent Carer Forum	Progress on the establishment of the Lancashire Parent Carer Forum	Meeting	Sophie Valinakis Catherine Ratcliffe (Contact)	4 July 2018	<p>A letter be sent from the Chair of the Committee to the Regional Manager at Contact with a copy to the Department for Education highlighting the concerns raised on the progress in Lancashire on the establishment of a Lancashire Parent Carer Forum.</p> <p>An action plan be drafted on delivery and timescales by Contact.</p> <p>A further update on progress from Contact be provided to the Committee later in the autumn.</p> <p>Members attend engagement events in their areas and report back to the Committee.</p>	Response received. Update to be presented at December meeting. Completed.
Ofsted Report	To receive report and to discuss any further items to be included in the work programme	Meeting	Sally Allen	10 October 2018	An invite be extended to the Social Work Academy and Leadership Academy to attend the January meeting of the committee to provide an update to members on the progress made.	Completed

Children's Health	Overview of current challenges across Lancashire	Meeting	Clare Platt Judith Gault Karen Gosling CC Shaun Turner	10 October 2018	A report be presented to the committee in six months on the progress and improvements being made.	Scheduled on work programme
Task Group Report	Receive the Supporting Pupils at School with Medical Conditions task group report	Meeting	CC Ian Brown	5 December 2018	The relevant Cabinet Members and officers from the NHS and the county council be invited to attend the Children's Services Scrutiny Committee meeting scheduled for 27 February 2019, to present their responses to the Task and Finish Group's recommendations.	Scheduled on the work programme for 27 February 2019
Child and Family Wellbeing Service	Service provision update following outcome of consultation on budget saving proposal.	Meeting	Debbie Duffell Cllr Stella Brunskill	5 December 2018	An update from the Children and Family Wellbeing Service be provided to the Children's Services Scrutiny Committee in 6 months.	To be scheduled on work programme 2019/20
Lancashire Parent Carer Forum	Progress of forum establishment and engagement with parents	Meeting	Contact David Graham Sophie Valinakis	5 December 2018	Information be circulated to school clusters on the work of the LPCF.  Information be circulated to all councillors on the work of the LPCF.	

Children's Services Development Plan	Overview of the Development Plan following Ofsted inspection for member feedback	Meeting	Sally Allen	5 December 2018	Suggestions from the committee on the draft plan be fed back.  Further update provided on progress	Update scheduled on work programme
Social Work and Leadership Academy	Progress update	Meeting	Sally Allen Rachel Rump	16 January 2019	Social Work Academy – quarterly report to be provided on vacancy rate.  Leadership Academy - briefing note to update on the progress of the Leadership Academy and the retention figures for 2018/19 be provided.	To be added to the work programme for 2019/20
Suicide Prevention (young people)	Detail on work being undertaken in relation to teenage suicide	Meeting	Chris Lee	27 February 2019	Suicide Prevention bite size briefing including Orange Badge training be considered for members.  Briefing note be provided to the committee in September to include data update at district level and work undertaken on bereavement support.  Consideration be given to developing a poster with key contacts that can be used in schools/residential homes across.	To be added to work programme for 2019/20

Task Group Report	Supporting Pupils at School with Medical Conditions task group report – response to recommendations	Meeting	David Graham Dave Carr Headteachers CCG reps	27 February 2019	Feedback provided from the committee be circulated to partners to form part of the progress report.  Progress report be provided to the committee to the October meeting of the committee.	To be added to the work programme for 2019/20
Lancashire Getting to Good Plan	Focus on Neglect	Meeting	Sally Allen	10 April 2019	A Bite Size Briefing on the progress of the Lancashire Getting to Good Plan be arranged for all members  A Bite Size Briefing on the Neglect Strategy be arranged for all members.  The workforce gender gap through the Workforce Board be explored.  Consideration be given to how this can be promoted to all staff across all organisations working with children.	
SEND – Right First Time	Inspection preparation and EHCP timescales	Meeting	Dr Sally Richardson	13 May 2019		

<b>Inquiry Day</b>						
SEND (joint Education and Children's Services)	Transition from primary to high school	Inquiry Day	David Graham	5 June 2019		
<b>Bite Size Briefing</b>						
Online Safeguarding	Overview of training provided by LSCB	Bite Size Briefing	LSCB	27 February 2019		Completed
Ofsted report	Overview of report detail	Bite Size Briefing	Amanda Hatton	4 October 2018	NA	Completed
Risk Sensible Model	Overview of training provided by LSCB	Bite Size Briefing	LSCB	11 December 2018	NA	Completed
Domestic Abuse Perpetrator Programme	Overview of programme	Bite Size Briefing	Debbie Thompson	20 May 2019		
<b>Briefing Note</b>						
Secure units	Update following inspection and recommendation from Cabinet	Briefing Note	TBC	February 2019		Completed
YOT	Budget savings proposal	Briefing Note	Barbara Bath	TBC		
SCAYT+	Budget savings proposal	Briefing Note	TBC	TBC		
Domestic Abuse	Update following conclusion of the cabinet working group	Briefing Note	TBC	TBC		

National Troubled Families Programme	Update on data system and recruitment	Briefing Note	Debbie Duffell	November 2018		Completed
Children Looked After	Breakdown of Lancashire children looked after placed outside of Lancashire	Briefing Note	Sally Allen	February 2019		Completed
Forced Marriage	Annual briefing note	Briefing Note	TBC	May 2019		
Children's Health Update	Update on programmes/projects discussed at October meeting	Briefing Note	Clare Platt	May 2019		

Additional potential topics:

- Corporate Parenting Strategy and Local Offer
- Workforce strategy and impact
- Road safety
- Total Neighbourhood programme
- Child and Family Wellbeing Service update
- YOT Pan Lancs – service challenge
- 0-19 Healthy Child Programme
- Children's Partnership Boards review – July 2019?
- Area Safeguarding Arrangements
- Special Schools task group progress report – October 2019
- CAMHS – timescales and delays in referrals – July 2019 – BSB and meeting
- Suicide prevention briefing note – data update at district level and bereavement support work undertaken – Sept 19
- Childhood Immunisations – referral from Health Scrutiny Committee
- IRO annual report
- YOT joint inspection outcome July 2019